

Role Profile Commercial/Corporate Solicitor

Mortons a well-established independent and forward thinking law firm situated in Sunderland and Seaham is seeking to appoint a corporate/commercial solicitor to join its expanding Commercial team.

Role Profile

Corporate and Commercial Solicitor

Objective: To provide high quality legal advice, assistance and advocacy for clients of the firm and contribute to maintaining high standards of client care

Key tasks:

1. To provide an ongoing service to existing clients
2. To develop new business
3. To develop and enhance the commercial team
4. To meet fee income in line with targets and agreed objectives
5. To take client instructions and provide legal advice and assistance
6. Where appropriate running a caseload of client matters in accordance with Quality Procedures Manual, SRA Code, LAA Contract, Lexcel, CQS and SQM requirements
7. To represent clients at Court where appropriate
8. If applicable, supervision of staff
9. To undertake designated management responsibilities where appropriate
10. To deal with client enquiries
11. To undertake legal research and maintain legal knowledge through training in accordance with CPD with regulations
12. To contribute to maintaining a safe and healthy working environment
13. To contribute to maintaining and improving office procedures
14. To ensure compliance with Equality and Diversity Policy
15. Any other duties which from time to time are required by the firm

Person Specification

Skills and knowledge

1. Educated to Law Degree Standard and admitted as a solicitor
2. Ability to work to a consistently high standard with minimal supervision and lead where appropriate
3. The ability to communicate well with clients, colleagues and other Solicitors, authorities, organisations etc
4. Experience of nurturing relationships with key clients at all levels
5. Capable advocate
6. Computer literate
7. Driving Licence

Experience

1. 3-5 years PQE experience in corporate/commercial law
2. Ability to demonstrate a thorough understanding of corporate/commercial law

Salary negotiable.